

Strong and Stable Families Work Group

Minutes: January 17, 2017

IN ATTENDANCE

Cathy Irizarry-Barron: Daily Companions, Kristen Gingery: Family Resource Network of the Panhandle, John Holmes, Bridget Covell, & Liz Huntington: RESA8, Jennie Shriner: Telamon Corporation, Penny Porter: United Way of the Eastern Panhandle, Lou Anne Kramer: Job Corps, Audrey Morris: Starting Points and Kathie Campbell, CCWVA Promise House, chair.

WELCOME AND INTRODUCTIONS AROUND THE TABLE

Brief overview of Strong and Stable Families Work Group for new people

New Members:

ITEM	REPORTING/DISCUSSION	ACTION STEPS/WHEN/WHO
MINUTES FROM LAST MEETING	The minutes on the second page under Family in Transition Mentors, in the third section should be updated to state: "Add the Family in Transitions Mentors to the list of opportunities on the calendar." Please note the changes were made to the December minutes.	
REPORTS/ Updates		
<ul style="list-style-type: none"> Kathie 	<ul style="list-style-type: none"> Work Plan: Finalize Objectives and Action Steps and decide how we will measure. Kathie presented the 2017 Work Plan to the group. Kathie shortened the Mission Statement to read: <i>"Our Mission: to identify needs, create and implement programming, advocate for funding and access to resources that help families reach their fullest potential. "</i> The group agreed that the written goal should actually be the objective of the workgroup. The ACTION STEPS/TIME FRAMES will be updated to include: <ol style="list-style-type: none"> Increase attendance in programs Have families know about available resources Implement the Incentive Referral Program: Every person that refers a client to a program will be entered into a drawing for a gift card or pizza party to encourage program referrals. Expand program offerings and services into Jefferson and Morgan Counties. The United Way will include the needs of class instructors on the "Volunteer Eastern Panhandle" website Partnership for Affordable Housing will collaborate with the program teachers in Jefferson County. 	<p>Kathie will update the Work Plan</p> <p>The United Way will launch the Volunteer website in April and Jennie can be one of the initial users for volunteer recruitment</p>

	<ul style="list-style-type: none"> The workgroup will create a monthly Opportunity Calendar The workgroup will sponsor at least 3 Block Parties/Resource Fairs in 2017 Workgroup members will volunteer to present information on Tuesday's mornings in the DHHR waiting room. These volunteers will speak about the opportunities and program that are available for individuals prior to TANIF orientation at 9 am. HOW WILL SUCCESS BE MEASURED will be update to include: <ul style="list-style-type: none"> 1. Increase the number of attendance/graduates by 50% 2. Strong and Stable Families workgroup members will successfully refer at least 20 participants to Money Matters Compare the numbers of class offered last year vs. this year Compare the number of people attending the classes last year to this year. 	
DISCUSSION ITEMS		
<ul style="list-style-type: none"> Jennie 	<ul style="list-style-type: none"> SSFWG Calendar: Jennie will work on a calendar if she receives opportunities to post for February. 	<ul style="list-style-type: none"> Send all programs and class opportunities to Jennie prior to the next SSFWG meeting for February's Calendar. Lou Ann will send Jennie information regarding the classes offered at Job Corps on Mondays to be included in the calendar.
<ul style="list-style-type: none"> Kathie 	<ul style="list-style-type: none"> Presented the group with a Draft of the Fact Sheet: Suggestions were made to include opportunities such as Proctor and Gamble 	Jennie will send Kathie the Self-Sufficiency Age & Hourly Rate requirements.
<ul style="list-style-type: none"> Dec-Jan Calendar Events 	<ul style="list-style-type: none"> Successful Renters Class @ Bethany House: January 30, Feb. 6, Feb. 13 from 2:00-4:00pm HHSC Legislative Forum, Friday, January 27, 2017 from 8:30-10:00 at Blue Ridge Community and Technical College. 	
<ul style="list-style-type: none"> Announcements 	<ul style="list-style-type: none"> Penny: The United Way is hosting a Grant Application Workshop on the last day of the month. The application submission date will open on February 1st. Jennie: Money Matters had its first class of the year recently with 13 participants! These classes are offered on the 2nd Monday of the month at Telamon 	

The meeting adjourned at 10:30am. The next meeting will be Tuesday, February 21, 2017 @ 9:00am.