

**MINUTES
HOUSING WORK GROUP
May 16, 2017**

Vision: All persons in Morgan, Berkeley and Jefferson Counties have safe, appropriate and affordable housing.

Mission: To foster availability of housing through education and advocacy.

In attendance: Karin Dunn (Habitat for Humanity Eastern Panhandle), Kristen Gingery & Christin Rice (Family Resource Network of the Panhandle), Jason Mansfield (WV Coalition to End Homelessness), LaDonna Weller (Telamon), Dan VanBelleghem (Partnership for Affordable Housing), and Aaron Puller (Telamon)

Facilitator: Aaron Puller

ITEM	DISCUSSION	ACTION STEPS/WHEN/WHO
Welcome/Introductions	See attendance list above.	
Minutes	Minutes from April HWG	<ul style="list-style-type: none"> • Minutes were approved
Reports/Updates	<p>Berkeley County Cold Weather Shelter:</p> <ul style="list-style-type: none"> • Christin: spoke with Ken and the target date for the shelter has moved to winter 2018. The area needs more churches to express interest to participate in this program. <p>Community Veterans Engagement Board</p> <ul style="list-style-type: none"> • The next CVEB meeting will take place on 5/26 @ 10:30am at Hospice. This meeting will include brunch. All meetings take place on the last Friday of every month. • There is a Farmer's Market at the VA Medical Center on Tuesdays from 9-1 during April-August. They will double SNAP dollars. • There is an upcoming VA Community Open House on May 20th from 9am-3pm. This is open to Veterans, their families and the community. There will be food, activities and resources available. <p>Karin Dunn: Tiny House Update:</p> <ul style="list-style-type: none"> • We are almost finished the last two houses. House 1 will be done by the end of June and the other is expected to be finished by July. • We are targeting veterans for these micro houses • Please send any veteran referrals to Habitat. <p>Work Plan Discussion</p> <ul style="list-style-type: none"> • a. Review list of Challenges, Opportunities, and Goals: The group agreed that the Work Plan categories should be organized to show relationship (i.e., each challenge should reflect an action step that relates to the challenge). • b. Identify 3 priorities from the list to work on in the upcoming year: The group suggested: Lack of safe, decent, affordable housing & Lack of community care. The group agreed to table official choices until the next meeting. • c. Identify 3 organizations/ business with a connection to the priorities to be invited to speak at a future HWG meeting: The Rescue Mission and Jefferson County Community Ministries were suggested. 	

	<p>Martinsburg Housing Commissioner Report</p> <ul style="list-style-type: none"> • Martinsburg Housing Authority: no report <p>Housing Prioritization Report</p> <ul style="list-style-type: none"> • No report <p>Martinsburg Property Owner Ordinance</p> <ul style="list-style-type: none"> • no update to report 	<p>Action item 1: Make the Housing Authority Commission Meetings a regular Agenda item Have at least one member from the Housing Work Group Attend the Housing Authority meetings each time</p>
<p>Community Awareness – Housing Work Group Member Organizations</p>	<ul style="list-style-type: none"> • LaDonna: Multiple local landlords are now requiring clients to obtain renters’ insurance within the city limits. • WV Legislature – http://www.wvlegislature.gov/index.cfm • City of Martinsburg- www.cityofmartinsburg.org/ • MPD: http://martinsburgpd.org/2017/03/2016-annual-report-now-available • Job Opportunities: There will be a new Amazon plant built right over the VA line off of I-81. Procter and Gamble is still looking to fill 300-600 local positions by fall. 	
<p>May Calendar Items</p> <ul style="list-style-type: none"> • Housing Prioritization Meetings • Successful Renters Program • Money Matters • Homebuyer Education and Credit Counseling Classes • Other Important Dates and Events in the Eastern Panhandle 	<ul style="list-style-type: none"> • Money Matters – Classes are held the 2nd Monday of every month from 5:30-7:30 pm, at Telamon Corporation, and the 3rd Tuesday of every month at Catholic Charities. Classes held previously held at the Library will now be held at Telamon. – PRIOR REGISTRATION IS REQUIRED <p>Homebuyer Education and Credit Counseling Classes –</p> <ul style="list-style-type: none"> ○ Telamon Corporation: <ul style="list-style-type: none"> ▪ HBE is held the first Saturday of the month, from 9:00 am-4:30 pm, at Telamon Corporation. Please call or email Jennie Shriner, at Telamon (304.263.0916 or jshriner@telamon.org) to register. The cost is \$25.00 per household. Classes are offered in both English and Spanish. ○ Partnership for Affordable Housing: <ul style="list-style-type: none"> ▪ HBE is held the third Saturday of the month, at the Partnership for Affordable Housing. Call Rosa Eggleton (787.298.3722) to register. Cost is \$25.00 per household. Bi-lingual class is available. ○ Telamon Corporation: <ul style="list-style-type: none"> ▪ Scheduling now for budget and credit counseling, foreclosure intervention, post-purchase counseling, rental counseling, homeless counseling, and banking basics. Call Jennie to schedule an appointment. ○ Partnership for Affordable Housing: <ul style="list-style-type: none"> ▪ Scheduling now for budget and credit counseling. Please call Rosa to set up a time. Bi-lingual counseling is available. 	
<p>Announcements</p>	<ul style="list-style-type: none"> • Telamon: is hosting an Open House on May 17th 2017 from 11am-6pm at their office in 	

	<p>celebration of Community Action Agency for Berkeley and Jefferson Counties.</p> <ul style="list-style-type: none">• Ranson Days will take place on June 3rd.• Good Samaritan Free Clinic is collecting shoe donations from May1-June 30th, 2017 to raise money to fund their medical services. Donations can be dropped off at 121 North Queen St. Martinsburg, WV.• Operation Heal Our Patriots has opened up applications for this summer's trip. For more information please go online to https://www.samaritanspurse.org/education-2/ohop-application/ .	
Adjourn	The Next Housing Workgroup will be held on Wednesday June 21, 2017 at 2:00pm, in the conference room at Telamon, 67 Aikens Center.	