

**Family Resource Network of the Panhandle, Inc.  
Board of Directors FY 2019**

**OFFICERS**

**Paul Denchy, President**

Family Non-Provider  
P.O. Box 1435, Shepherdstown, WV 25443  
304-876-2629 [pdenchy@comcast.net](mailto:pdenchy@comcast.net)

**Sara Green, Treasurer**

Family Non-Provider  
831 Rural Hill Lane  
Martinsburg, WV 25403  
(304) 268-4711 [sara.miller198630@yahoo.com](mailto:sara.miller198630@yahoo.com)

**Bill Kearns, Vice President/President Elect**

Service Provider – Berkeley- Morgan Co. Health Depts.  
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304-267-7130; 304-263-5131 [Bill.G.Kearns@wv.gov](mailto:Bill.G.Kearns@wv.gov)

**Bill Kearns, Assistant Treasurer**

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**Kristin Willard, Immediate Past President**

Service Provider, Morgan County Partnership  
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**Jeremy Speer, Member at Large**

Community Non-Provider- WVU School of Social Work  
2008 Professional Court  
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**Trina Bartlett, HHSC Steering Committee Chair**

Service Provider – Catholic Charities of WV  
224 S. Queen Street  
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(304) 267-8837 [tbartlett@ccwva.org](mailto:tbartlett@ccwva.org)

**Summer Cowles, Nominating Chair**

Family Non-Provider  
247 Harris Ave.  
Berkeley Springs, WV 25411  
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[Summers4kids@yahoo.com](mailto:Summers4kids@yahoo.com)

**FY 2016 – 2017 – 2018 2nd Term**

This term started July 1, 2015 and ends on June 30, 2018

Members are **not** eligible for re-election

(\*Members first elected 12/15/2011 and served partial term.)

**Paul Denchy**

Family Non-Provider  
P.O. Box 1435, Shepherdstown, WV 25443  
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**Kris Willard\***

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**FY 2017 – 2018 – 2019 2<sup>nd</sup> Term**

This term started July 1, 2016 and ends on June 30, 2019

Members are **not** eligible for re-election

**Sherry Lewis**

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62 Lewill Lane  
Bunker Hill, WV 25413  
304-616-5590 [sherrylewis@ang.af.mil](mailto:sherrylewis@ang.af.mil)

**FY 2016 – 2017 - 2018 1st Term**

This term started July 1, 2015 and ends on June 30, 2018

Members are eligible for re-election

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**FY 2017- 2018- 2019 1<sup>st</sup> Term**

This term started July 1, 2016 and ends June 30, 2019

Members are eligible for re-election

**Sara Green**

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 831 Rural Hill Lane  
 Martinsburg, WV 25403  
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**FY 2018 – 2019 – 2020 1<sup>st</sup> Term**

This term started on or after July 1, 2017 and ends June 30, 2020

Members are eligible for re-election

**Trina Bartlett**

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 224 S. Queen Street  
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**Summer Cowles**

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**Anthony A. Johnson**

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**Jeremy Speer**

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**Rev. Dr. Ken Walker**

Community Non-Provider-Trinity United Methodist Church  
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**Tiffany N. Hendershot**

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**Required Members – Unlimited terms**

**Rita Quinn**

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**George (Bill) W. Kearns, IV**

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**Kathryn Bradley**

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**Elice M. Gregory**

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**Family Resource Network Staff**

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Web: [frnotp.org](http://frnotp.org)

Mollie Ravenscroft, Executive Director

304-262-5360

[director@frnotp.org](mailto:director@frnotp.org)

<b>Committee/Task Group</b>	<b>Members</b>	<b>Responsibilities</b>
<b><u>Executive Committee</u> Officers, past-president and a member-at-large.</b>	<b>Paul Denchy Bill Kearns Kris Willard Sara Green Trina Bartlett Jeremy Speer Summer Cowles</b>	<b>The Executive Committee shall have the power to conduct business of the Board, between regular board meetings. A detailed report of such business shall be presented at the next regularly scheduled board meeting.</b>
<b>Finance Treasurer (chair) president and two board members.</b>	<b>Sara Green (Chair) Paul Denchy Bill Kearns 1 vacancy</b>	<b>The Finance Committee shall be responsible for: (1) assisting the Executive Director with preparing the annual budget, (2) developing and revising policies to govern spending and investment of funds with final approval by the Board of Directors, and (3) actively seeking new sources of funds and assisting in resolving any budgetary problems as needs arise.</b>  <b>Prepare request for proposal for bookkeeping services and select firm to recommend to the Executive Committee at the October meeting.</b>
<b>Nominating (Board Development)</b>	<b>Summer Cowles (Chair) Joni Greenberg Sherry Lewis</b>	<b>The Nominating Committee shall be responsible for nominating a candidate for membership to the Board of Directors. At the annual meeting, the committee shall submit at least one nominee for each open position on the Board of Directors as required for election at such meeting. The nominees shall be selected on the basis of interest shown in the goals and objectives of the organization and shall be selected so as there shall always be three (3) Directors from each of the three (3) counties served by this organization.</b>  <b>Present draft slate to Executive Committee in May</b>

		and final slate at the Board of Directors Meeting in June.
<b>HHSC Steering Committee</b>	<b>Kathy Bradley Trina Bartlett</b>	<p>The Community Planning and Mobilization Committee shall be composed of three board members, a representative of each of the five (5) Health and Human Services Collaborative (HHSC) co-founding partners (i.e., Community Networks, Department of Health and Human Services, Shenandoah Valley Medical Systems, Telamon Corporation, and United Way of the Eastern Panhandle), chairs elected by each of the HHSC work groups, a representative from the Mobilizing for Action through Planning and Partnerships (MAPP) Core Group, and community representatives from diverse community sectors in each of the three jurisdictional counties. The President shall appoint one board member to serve as Chair of the Committee.</p> <p>The Community Planning and Mobilization Committee shall continually assess community needs and available resources, identify gaps and methods to fill those gaps, and mobilize the community to do so. The Committee shall be responsible for (1) ensuring development of an annually updated Health and Human Services Collaborative work plan comprised of all of its work group plans; (2) monitoring and evaluating work plan progress; (3) identifying resource requirements and resources for the implementation of the annual plan, (4) otherwise overseeing and coordinating the activities of the HHSC and its work groups, and (5) providing input to the annual budget formulation as appropriate.</p>
<b>Bylaws</b>	<b>Kris Willard Bill Kearns Jeremy Speer</b>	The By-Laws Committee shall be responsible for reviewing and proposing revisions in the By-Laws. At least once each year, the committee shall conduct a comprehensive review of the By-Laws and recommend to the Board of Directors continuation of the existing By-Laws or any changes warranted to improve the function of the Board or the organization. The By-Laws committee shall report to the Board of Directors as needed or upon request of the President or Executive Committee.