

**Family Resource Network of the Panhandle, Inc.
Board of Directors FY 2019**

OFFICERS

Paul Denchy, President

Family Non-Provider
P.O. Box 1435, Shepherdstown, WV 25443
304-876-2629 pdenchy@comcast.net

Sara Green, Treasurer

Family Non-Provider
831 Rural Hill Lane
Martinsburg, WV 25403
(304) 268-4711 sara.miller198630@yahoo.com

Bill Kearns, Vice President/President Elect

Service Provider – Berkeley- Morgan Co. Health Depts.
122 Waverly Ct., Martinsburg, WV 25403
304-267-7130; 304-263-5131 Bill.G.Kearns@wv.gov

Rev. Dr. Ken Walker, Assistant Treasurer

Community Non-Provider-Trinity United Methodist Church
220 W. Martin St
Martinsburg, WV 25401
(304) 620-6262 pastorkenw@comcast.net

Kristin Willard, Immediate Past President

Service Provider, Morgan County Partnership
26 Chapman Street, Berkeley Springs, WV 25411
304-258-7807 Kristin@morganpartnership.org

Jeremy Speer, Member at Large

Community Non-Provider- WVU School of Social Work
2008 Professional Court
Martinsburg, WV 25401
(202) 731-6360 jaspeer@mail.wvu.edu

Trina Bartlett, HHSC Steering Committee Chair

Service Provider – Catholic Charities of WV
224 S. Queen Street
Martinsburg, WV 25401
(304) 267-8837 tbartlett@ccwva.org

Summer Cowles, Nominating Chair

Family Non-Provider
247 Harris Ave.
Berkeley Springs, WV 25411
(304) 279-853
Summers4kids@yahoo.com

FY 2016 – 2017 – 2018 2nd Term

This term started July 1, 2015 and ends on June 30, 2018

Members are **not** eligible for re-election

(*Members first elected 12/15/2011 and served partial term.)

Paul Denchy

Family Non-Provider
P.O. Box 1435, Shepherdstown, WV 25443
304-876-2629 pdenchy@comcast.net

Kris Willard*

Service Provider – Morgan County Partnership
26 Chapman Street, Berkeley Springs, WV 25411
304-258-7807 Kristin@morganpartnership.org

FY 2017 – 2018 – 2019 2nd Term

This term started July 1, 2016 and ends on June 30, 2019

Members are **not** eligible for re-election

Sherry Lewis

Family Non-Provider
62 Lewill Lane
Bunker Hill, WV 25413
304-616-5590 sherrylewis@ang.af.mil

FY 2016 – 2017 - 2018 1st Term

This term started July 1, 2015 and ends on June 30, 2018
Members are eligible for re-election

FY 2017- 2018- 2019 1st Term

This term started July 1, 2016 and ends June 30, 2019
Members are eligible for re-election

Sara Green

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831 Rural Hill Lane
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(304) 268-4711
sara.miller198630@yahoo.com

FY 2018 – 2019 – 2020 1st Term

This term started on or after July 1, 2017 and ends June 30, 2020
Members are eligible for re-election

Trina Bartlett

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224 S. Queen Street
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Summer Cowles

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Anthony A. Johnson

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Jeremy Speer

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Tiffany N. Hendershot

Service Provider
2525 Pigeon Cove Road
Warfordsburg, Pennsylvania 17267
(304) 320-1165
tnhendershot@k12.wv.us

Required Members – Unlimited terms

Rita Quinn

Service Provider – East Ridge Behavioral Health
235 S. Water St., Martinsburg, WV 25401
304-263-8954 x 174 rquinn@eastridgehs.org

George (Bill) W. Kearns, IV

Service Provider – Berkeley & Morgan Co. Health Depts.
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304-267-7130; 304-263-5131 Bill.G.Kearns@wv.gov

Kathryn Bradley

Service Provider – Department of Health & Human Services
PO Box 1274, Martinsburg, WV 25402
304-267-0100 Kathryn.A.Bradley@wv.gov

Elice M. Gregory

Service Provider – Berkeley County Schools
401 S. Queen Street, Martinsburg, WV 25401
304-267-3500 emgregor@k12.wv.us

Family Resource Network Staff

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Phone: 304-262-5360

Web: frnotp.org

Mollie Ravenscroft, Executive Director

304-262-5360

director@frnotp.org

Committees

Committee/Task Group	Members	Responsibilities
<p><u>Executive Committee</u> Officers, past-president and a member-at-large.</p>	<p>Paul Denchy Bill Kearns Kris Willard Sara Green Trina Bartlett Jeremy Speer Summer Cowles</p>	<p>The Executive Committee shall have the power to conduct business of the Board, between regular board meetings. A detailed report of such business shall be presented at the next regularly scheduled board meeting.</p>
<p>Finance Treasurer (chair) president and two board members.</p>	<p>Sara Green (Chair) Paul Denchy Bill Kearns Ken Walker</p>	<p>The Finance Committee shall be responsible for: (1) assisting the Executive Director with preparing the annual budget, (2) developing and revising policies to govern spending and investment of funds with final approval by the Board of Directors, and (3) actively seeking new sources of funds and assisting in resolving any budgetary problems as needs arise.</p> <p>Prepare request for proposal for bookkeeping services and select firm to recommend to the Executive Committee at the October meeting.</p>
<p>Nominating (Board Development)</p>	<p>Summer Cowles (Chair) Sherry Lewis</p>	<p>The Nominating Committee shall be responsible for nominating a candidate for membership to the Board of Directors. At the annual meeting, the committee shall submit at least one nominee for each open position on the Board of Directors as required for election at such meeting. The nominees shall be selected on the basis of interest shown in the goals and objectives of the organization and shall be selected so as there shall always be three (3) Directors from each of the three (3) counties served by this organization.</p> <p>Present draft slate to Executive Committee in May and final slate at the Board of Directors Meeting in June.</p>

<p>Health and Human Services Collaborative (HHSC) Steering Committee</p>	<p>Trina Bartlett Kathy Bradley</p>	<p>The HHSC Steering Committee shall be composed of three board members, a representative of each of the five (5) Health and Human Services Collaborative (HHSC) co-founding partners (i.e., Community Networks, Department of Health and Human Services, Shenandoah Valley Medical Systems, Telamon Corporation, and United Way of the Eastern Panhandle), chairs elected by each of the HHSC work groups, a representative from the Mobilizing for Action through Planning and Partnerships (MAPP) Core Group, and community representatives from diverse community sectors in each of the three jurisdictional counties. The President shall appoint one board member to serve as Chair of the Committee.</p> <p>The Committee shall continually assess community needs and available resources, identify gaps and methods to fill those gaps, and mobilize the community to do so. The Committee shall be responsible for (1) ensuring development of an annually updated Health and Human Services Collaborative work plan comprised of all of its work group plans; (2) monitoring and evaluating work plan progress; (3) identifying resource requirements and resources for the implementation of the annual plan, (4) otherwise overseeing and coordinating the activities of the HHSC and its work groups, and (5) providing input to the annual budget formulation as appropriate.</p>
<p>Bylaws</p>	<p>Kris Willard Bill Kearns Jeremy Speer</p>	<p>The By-Laws Committee shall be responsible for reviewing and proposing revisions in the By-Laws. At least once each year, the committee shall conduct a comprehensive review of the By-Laws and recommend to the Board of Directors continuation of the existing By-Laws or any changes warranted to improve the function of the Board or the organization. The By-Laws committee shall report to the Board of Directors as needed or upon request of the President or Executive Committee.</p>