

Family Resource Network of the Panhandle, Inc.

Full Board Meeting – March 21, 2019

Committee Members in Attendance: Paul Denchy, Ken Walker, Kathryn Bradley, Elice Gregory, Sara Green, Trina Bartlett, Rita Quin, Sherry Lewis

Committee Members Absent: Summer Cowles, Kris Willard, Anthony Johnson, Bill Kearns, Jeremy Speer

Staff in Attendance: Mollie Ravenscroft, Kat Hagedorn

Call to Order: President, Paul Denchy called the meeting to order at 11:38 a.m.

Paul welcomed and thanked board members for their service. He reminded the board that this is the first meeting of the entire board of the new calendar year.

Review of Minutes: The group reviewed minutes from December full board and the February executive committee minutes. Trina made a motion to approve all the minutes presented. Ken seconded. The motion carried and the minutes were approved.

Committee Reports:

1) Treasures Report – Sara Green reviewed the written report.

- a) Members reviewed the report. Sherry made a motion to approve the presented Treasurer's report. Kathy seconded, the motion carried and the report was approved.

2) Finance Committee – Sara Green

- a) Committee did meet in January and reviewed financial guidelines currently in place.
- b) Paul indicated that updates on IRS repayment will be given by Mollie in the Director Report.
- c) It was decided that Paul and Mollie will accompany Ken to the bank today for having his signature added to the FRNOTP account.

3) Executive Committee – Paul Denchy

- a) Paul stated that he was not present at the last Executive meeting and asked for someone who was there to present on the discussion.
- b) Several members explained that the topic of conversation at the meeting was directed at compassion fatigue and secondary trauma. The discussion was prompted by the events that were in the news regarding an incident at Berkeley County Schools. Trina stated that the HHSC through the KIT Group could look at arranging training on Compassion Fatigue for school personnel, social workers, etc. Kathy also stated that the DHHR could work to get CEU's approved for such training. This will be followed up by the HHSC steering committee.
- c) Paul stated that although Teen Court graciously refunded the \$2000.00 last fall, the money is still being held until the state instructs the FRN as to whom, and how the money needs to be returned. Mollie will again direct the question to Mr. Chapman.

4) HHSC Steering Committee – Trina Bartlett

- a) Trina reported that due to weather and illness of the speaker the March Quarterly meeting was not held. The plan is to reschedule the speaker Dr. Brumage for another meeting in the future.

- b) The plan for the June quarterly meeting is to have Tammy Thompson of Circles USA present on the *Cliff Effect*.
- c) The announcement for the mini grants was made and three applications were returned.

5) Nominating Committee- Summer Cowles (not present)

- a) Paul asked if there were any updates from the committee that anyone was aware of. Mollie stated that the two candidates Lou Anne Kramer and Megan Simms had both submitted their applications which have been made available for board review.
- b) Paul called for a vote on the candidates.
 - 1. Lou Anne Kramer was approved with Sara making the motion to approve and Kathy seconding it. The board carried the motion.
 - 2. Sherry made the motion to approve Megan Simms and Sara seconded it. The Board voted and approved Megan's nomination.
- c) Mollie will notify both individuals of their acceptance and plan an orientation session for them.

6) Bylaws Committee- Paul Denchy

Nothing to report

7) Executive Director's Report - Mollie Ravenscroft

- a) Mollie has been attending all HHSC meetings and Kat has been helping Mollie by attending events and meetings.
- b) Teen Court has a Director, Mary Katherine Francisco and an advisory Committee. The teen court will be funded by both Martinsburg City and Berkeley County through parking fees. They plan to hold a mock trial in April and have two regular sessions in May. There are also plans for summer programs to be held two times a month.
- c) Trainings scheduled since the last meeting, Mollie reported that the HHSC KIT CEO training with Deepa Patel is scheduled for April 8th and selling tickets well (through Eventbrite). The Child Watch Initiative Bus Tour is scheduled for April 15.
- d) Mollie attended the Regional Children's Summit in Clarksburg with Kathy Bradley. The discussion at the summit was primarily on the impact of *Family First*. The summit is a meeting of children's collaboratives that are mandated to develop strategies to meet needs. Kathy stated the summit seems to need some strategic direction at this point. Both Mollie and Kathy are on the sub-committee for *Family First*.
- e) Mollie asked the board about whether we should keep or remove the United Way logo from the county pocket guides. The board approved removing the logo. With that change, the guides are ready for printing.
- f) Mollie presented the 3 mini grant applications to the board for approval.
 - 1) Housing work group wrote a grant request for \$900.00 for Money Matters. Telemon would be the fiscal agent. Ken made a motion to approve the grant and Sherry seconded.
 - 2) A second grant request was for \$900.00 for students to attend a SADD (Student Against Destructive Decisions) to attend a conference. The Boys and Girls Club will act as the fiscal agent for this grant. Trina made the motion to approve the grant. Rita seconded the motion. The board voted to approve the grant.
 - 3) The last grant request was from the Strong and Stable families' workgroup for a "lunch and learn" workshop to be presented by the Circles program on the *Cliff Effect* at a future HHSC quarterly

meeting. Catholic Charities would be the fiscal agent for the grant. Elice made the motion to approve with a second from Ken. The motion carried with one abstention by Trina.

- g) In other fiscal news, the FRN continues to receive invoices from the Search Institute in regard to the assets surveys the FRN had purchased and should have been given at several Berkeley County Schools last year. The links for the surveys were found and turned over to Tiffany Hendershot. There is still some discrepancy in the amount the Search Institute says is owed to them. Mollie continues to try to untangle the situation.

Old Business:

8) Committee Membership-

The Nominating Committee will need to add a member due to losing members.

New Business:

9) No new business

Announcements:

- a. April the 8th the KIT/CEO group is sponsoring a training with CEU's on intervention strategies with individuals who have experienced ACES (adverse childhood experiences)
- b. April the 15th the Child Watch Bus tour is scheduled with 35 people registered to attend.

Ken made a motion to adjourn the meeting, Sara seconded. Paul adjourned the meeting at 12:40 pm.

Prepared by: Kathrina Hagedorn