

Health and Human Services Collaboration (HHSC)/Family Resource Network of the Panhandle (FRNOTP)  
"E-Blast" Announcement/Newsletter Policy

Due to the volume of requests for information sharing via electronic mail distribution, the HHSC/FRNOTP has established a policy for inclusion of information.

In keeping with the strategic priorities of the HHSC, services directed toward the following will have priority for inclusion in the "eblast" communication:

- *Improve psychosocial and health outcomes by raising awareness of early brain development, promoting interventions that reduce ACES and toxic stress, organizing and facilitating programs and community efforts designed to address alcohol, tobacco, and drug use, and increasing chronic disease self-management.*
- *Increase the percentage of Eastern Panhandle residents who are employed AND making a living wage.*
- *Ensure that all families have the skills and resources to meet their basic needs.*
- *Promote and advocate for policies and programs to ensure that children and families are safe, healthy and educated.*

Additionally, preference will be given to those services directed toward residents of Berkeley, Jefferson, and Morgan counties. Services provided by non-profit, faith-based and government agencies will be given priority however, services provided by for-profit agencies or individual will be considered if they provide service(s) not otherwise available.

The FRNOTP Executive Director has discretion regarding all decisions about inclusion including, but not limited to, timing of release, pertinence, and duplication of services.

Submissions meeting the requirements are welcome. The announcements are released the second and fourth Thursday of the month (or more often as the calendar dictates) and information to be included is needed by 3:00 p.m. the Wednesday prior. Flyers for inclusion should be attached as PDF whenever possible. All information, including corrections or requests to delete information, should be sent by email to [director@frnotp.org](mailto:director@frnotp.org).